

INSTITUTE FOR INTEGRATED SOCIETY DEVELOPMENT



ANNUAL REPORT 2013 - 2014

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1. INTRODUCTION

The Institute for Integrated Society development popularly known as IISD is an autonomous Institution registered under Societies registration Act XXI, 1860, with its headquarters at Lucknow (UP), INDIA. The Institute has no religious or commercial obligation with any governmental or non-governmental agency in India or elsewhere. IISD is firm to provide a specific shape to the society for which it has a panel of experts on various fields. IISD bears the responsibility in respect of development and welfare of all categories particularly STs, SCs, OBCs, Minorities, Handicapped, Elderly, Street Children and downtrodden peoples of the society. In Brief IISD is committed towards overall development of rural and urban peoples.

2. VISION AND MISSION

IISD was founded in 1994 by young talented, enthusiastic like-minded and experienced persons to undertake various social and developmental activities in rural and urban areas with a **vision** to help & transform the underprivileged & downtrodden section into equitable and knowledged society with growth opportunities for everyone through community sharing and caring.

The Institute seeks to identify and contribute to the solution of the Environmental and Social Developmental problems of the State, Nation and/or of International importance. The Institute works mainly in the field of action oriented work, training, experimentation, welfare and developmental efforts, which are innovative in nature.

3. AREA OF WORK

The IISD presently working in the state of Uttar Pradesh and is willing to extend its activities all over India and neighboring countries, through its branch offices which would be established in any part of the country or the neighboring countries as and when required.

4. OBJECTIVES

The main objectives of the Institute shall be to promote Environmental and Social development and to help in the promotion, development and dissemination of knowledge within a multi-disciplinary approach. With a view to achieve the objectives, the Institute shall:

- * Provide a basic forum for issues relating to Environmental and Social Development with emphasis on both the theoretical and applied aspects;
- * Act as a vocational institute for providing Training in various income generation Trades;

- * Function as a non-profit, voluntary agency, which would undertake Environmental and Social Development projects for improving the quality of life of people and creation of Environmental awakening as a measure;
- * Undertake studies and offer services to the requirements of government agencies and to cater to the public sector undertakings, academic institutions and private concerns;
- * Promote, organize and undertake programmes for Integrated Environmental & Social development especially in rural areas;
- * Function as an autonomous Institute, which will undertake and coordinate studies of relevant Social Development issues and Development programmes;
- * Operate a fully equipped and functional data bank on Environment and Social demographic profile with special reference to India;
- * Undertake documentation studies and programme related to Tribal population and take lead in preservation of their cultural heritage;
- * Organize seminar, workshop, conferences, training & capacity building programmes for skill up gradations;
- * To take-up programmes for the promotion and preservation of cultural heritage of India while promoting national integration among the people;
- * To develop socio-cultural, mental, moral, educational, artistic and spiritual abilities of the students;
- * To open libraries and reading rooms for those who are still deprived of these facilities in rural and urban areas;
- * To open and manage educational institutions in urban and rural areas;
- * To provide free education to the poor and under privileged section of the society;
- * To take active participation in the programmes implemented for the irradiation of unemployment by the government & non-government agencies;
- * To formulate, implement, monitor, research, and evaluate various self-employment schemes, various family welfare, AIDS and other allied schemes, various health, hygiene and sanitation programmes in urban and rural areas;
- * To implement and evaluate various programmes for the development of SC,ST,OBC and Minorities and other economically deprived sections of the urban and rural society;
- * To assist various government and non-government agencies in executing various schemes related to child and women development in urban and rural areas;
- * To construct various structures as and when required for the purpose of developed;
- * To formulate, implement, monitor, research and evaluate various developmental schemes in the field of Agriculture, Horticulture and Irrigation;
- * To help government and other agencies in implementation various developmental schemes for the slum dwellers and other poor section of the society;
- * To take-up various developmental projects from Khadi Gramodyoge Board, KVIC etc. to help unemployed youth for income generation;
- * To take-up challenging task of implementing various science & technology oriented schemes for improvement of lives of peoples from urban & rural settings;

- * To take-up various research, evaluation and implementation projects related to social welfare schemes, drug addiction eradication & rehabilitation schemes;
- * To formulate, implement, monitor, research and evaluate different schemes related to the development of literacy among the adults & non-formal education for children;
- * To make efforts to develop peoples participation in the various developmental schemes;
- * To accept donations, contribution, sponsorships, credit etc. from different agencies operating at national and international level for welfare of under privileged and deprived sections of the society;
- * To help govt. and non-government agencies in formulating and implementing various scheme related to disabled and handicapped persons;
- * To take-up various programmes for popularization of science among the general public especially students;

5. FUNCTIONS

With a view to achieve the above mentioned objectives the IISD conducts research and evaluation studies, organizes training programmes and provides documentation and identification services and prepares a Status reports in the area mentioned in the objectives. It also provides consultancy to governmental and non-governmental agencies in planning, promotion and implementation of Environmental and Social policies and programmes. In addition, the Institute collaborates with international, national and state level organizations, research institutions, universities, technical bodies and other organizations.

6. ISSUE BASED PROGRAMMES OF THE YEAR 2013 - 2014

6.1 HEALTH & SANITATION PROGRAMMES

6.1.a Series of Heath Camps at Barabanki & Sitapur Districts

IISD in collaboration with Andheri Hilfe Bonn, Germany organized around 25 health and sanitation camps from 1st April 2013 to 31st March 2014 in 9 GPs viz. Khewali, Taikalan, Bhitauli Khurd, Ibrahimpur, Kurkhila, Peedh, Dharsanda, Konegaon and Mittai of Deva Block, District Barabanki and GP Sidhauri of Sitapur District. These camps were organized particularly for women and children. Dr. Sunit Mishra and Dr. Subhash Sharma along with ANMs of respective GPs contributed their time for IISD. Full range of medicines of general nature like iron tablets; calcium etc. and all Homeopathy medicines were brought for free distribution. During the period of 12 months altogether 25 **camps** were organized and more than 3710 women, men and children visited the camps for treatment. Majority of women were found anemic and children suffering from malnutrition. Some cases were referred to District hospitals.

Majority of the cases of lactating and pregnant mother were found anemic and were given Calcium & Iron-folic tablets. The patients were also addressed by the Doctors and ANM about the seasonal diseases and allergies occur during the month and

precautions needed for prevention. The silent features of last 12 months period are as follows:

- ◆ Approx. 77 patients were referred to different other health units like District, hospital, CHC, Private clinic etc.
- ◆ Around 470 children were provided with vaccination;
- ◆ 250 women were provided with DD Kit for safe delivery;
- ◆ 650 women were provided IF-Tablets, all the 3 checkups and vaccination before delivery;
- ◆ 2000 Oral Pills and 10,500 Condoms were distributed to clients;

6.1.b Participated in Polio Campaign in Barabanki & Sitapur Districts

During this year IISD with the help of other NGO's worked to create awareness during the month of May & June for Pulse-polio Campaign-2013-14 in the **Deva & Nindura Block of District Barabanki & Mahmoodabad Block of Sitapur District**. Volunteers of IISD went door to door to motivate peoples in the villages and on the Pulse-polio day they went at every door to pull out peoples for giving drops to their children. Due to this effort the ratio of children taking drop increased by 2 fold as compared to earlier campaigns

6.1.c International Breast Feeding Week-

This year too, during the first week of Aug. i.e. 1st to 7th Aug. 2013, IISD organize number of activities related to International Breast Feeding Week in all the 9 GPs viz. Khewali, Tai Kalan, Bhitauli Khurd, Ibrahimpur, Kurkhila, Peedh, Dharsanda,



Konegaon and Mittai of Deva Block, District Barabanki. Film shows were organized in 5 Gram Panchayats, Rally was organized in 7 Gram Panchayats; Discussion meetings were organized in 6 Gram Panchayats. All together 1500 women and adolescent participated in the activities and increased their knowledge.

Meetings were organized with lactating mothers and local ways and means were told to increase the mother milk for optimum feeding to child. Pregnant women were also briefed regarding proper care of expected new baby.

6.1.d Capacity Building of AWW & ASHA

The issue of malnutrition is quite visible in the intervention area and ICDS programme is the back bone of Govt. run Nutrition programme. These ICDS services and the basic health programme is being taken care by AWW and ASHA simultaneously. Hence to strengthen the ICDS services in the area and counter the malnutrition issue this important capacity building programme was organized for both the govt. functionaries for 2 days each. The orientation of first batch of AWW was carried out on 23rd & 24th May 2014. Ms. Jyoti Gupta and Ms. Richa Mishra were the Resource persons. In this training total 30 AWW and supervisors took part and enhanced their existing knowledge and promised to support the programme with their best efforts.

Both the resource persons used charts, group work and play cards to enrich them and motivated them so that they can work more effectively to counter the alarming malnutrition situation in the field.

The second batch of ASHA workers was conducted at CHC, Deva on 10th & 11th June, 2014 where 25 ASHA's participated. Dr. Pravesh Dewedi, Ms. Jyoti & Ms. Richa Mishra were invited as Resource persons. The training was inaugurated by CHC incharge Dr. M. Khan.

During the training resource persons used charts, group work and play cards to enrich them and motivated them so that they can work more effectively to counter the alarming malnutrition situation in the field.

6.2 CAPACITY BUILDING OF STAFF

6.2a Capacity building on Formation of Federation for SHGs

Three staff members Mr. Shakti Singh & Mrs. Maya were sent for Training on "Formation of Federation for SHGs" to Prabodhini organization at Mirzapur. This training was sponsored by NABARD from 1st to 4th JUNE 2013. This was very important training as in near future we would be using this information in our area to constitute the federation of WSHGs to make them sustain.

6.2.b Orientation of staff on Domestic violence, Child right & Nutritional Issues

Three days refresher workshop was organized to orient the staff on the issues and objectives of continuation project. The training was organized at Lucknow IISD's head office on 28 & 30 2014. Dr. Sunit Gupta and Dr. Mukta Mittal from IISD, Mr. Sunil from "Break Through", Ms. Jyoti and Dr. Pravesh Dewedi, Freelance consultant were the Resource Persons.

At the outset Dr. Gupta welcomed all the staff members and congratulated them for their dedicated efforts due to which the project was extended for three years and then he introduces the team members on the revised objectives of the continuation project. The members were shown one film on team building and techniques of organizing successful meetings in the field. They were involved in-group work on how to reach to the expected outcome after the end of the project and what is expected from them.

Dr. Mukta Mittal involved them on gender aspects of the project. She also delivered lecture on Needs and Aspirations of Adolescents and on healthy diets for women & adolescent locally available in the area. The whole concept was internalized through group work and one small script performed by the members.

Second day Mr. Sunil from “Break Through” organization introduced the team about the issue of domestic violence. He involved the group through group work and by showing one small film on the issue to identify the forms of domestic violence and its impact on women. Mr. Ashish told the participants that his organization has designed the training module for 5 days and in 3-4 hours only concept of domestic violence can be introduced and in near future if IISD wishes they can organize the training on mutually agreed time and schedule. The team members were also very much excited to know about the issue as they mentioned that they never looked the issue in such a way as it was shown to them today.

Third day Ms. Jyoti & Dr. Pravesh oriented the team on child Right Issues. During their lectures and group work, team was sensitized step by step how to introduce the issue in the field and introduce the issue among the children in a play way methods. They emphasized on how the project team can work in close association with the child group members and bring visible change in the project area.

6.3 RURAL DEVELOPMENT PROGRAMMES

6.3a Regular Awareness Meetings with SHGs & AGGs

The regular awareness meetings at field level with SHGs and AGGs were continued for strengthening them. Due to regular interventions now the women had started to identify their needs and rights. This reflected in the form of filling applications and demanding their rights, to the concerned authorities regarding the development of their villages.

6.3b Strengthening of SHGs

During the earlier phase 33 SHGs were formed and majority were credit linked with local banks where, out of 33 SHGs 19 were provided with loan-cum-subsidy of worth Rs. 81,60,000/-. With the help of this amount more than 200 women brought buffaloes and started earning out of it. Apart from this their children now are able to get a glass of milk improving their nutritional status.

Second impact which can be clearly seen that now women’s status in the families had been improved because the small monetary contribution was only possible in the families due to the women who was part of the SHG. Some of the families had brought second buffalo and simultaneously improved their family income.

Since the amount distributed among the women was quite huge and the bankers were worried about it. But we are really grateful to AHB that it extended support for another term and due to constant handholding for last 10 months smooth payments were

facilitated and the current liabilities are of the tune of Rs. **16,12,720/-** , which is again a great achievement.

Now the confidence level is increased to 2-folds. We have also begin the process of making GP level Clusters so that these clusters could be converted into Federation in 3rd year. All the SHGs are being brought under 6-clusters (list enclosed). They would be now capacitated to operate independently and further converted into Federation.

6.3.c Celebration of International Women’s Day, 8th March 2014

On the occasion of International Women’s Day, the WSHGs planned the entire celebration programme with support from IISD project team members. First of all one large procession was planned covering the area of more than 500 mts. More than 100 WSHG members took out large rally holding banner and planks in their hands raising their voices on rights of women. This rally concluded at the venue near a huge ground at Govt. Primary School, Khewali.



More than 500 women, adolescents & men participated in the 5 hours long programme. And during this period Adolescents performed three skits, two on importance of girl education and other on importance of immunization of pregnant women and children. Some speeches were also given by adolescents on various issues followed by local songs with music and dance. It was important to note that from comparing to performance each of the activity was done exclusively by women SHG members and staff played only supportive role. This was an important ice breaking among the women groups. Through this platform their confidence rose to many fold.

Few competitions were also organized among the adolescent’s viz. menhdi, drawing, dance and singing. The certificates and prizes were distributed by Zilla Panchayat Member Mrs. Reena Verma to all the winner participants.

6.4 INCOME GENERATION PROGRAMMES

6.4a Repacking of Tea and its marketing

WSHG at Jaruwa is successfully repacking of loose tea into small packets. The Group is now continuing it and they had created a market for their product. The tea is brought in large quantity and packed in 500 gm, 250 gms, 100 gms and 50 gms packets. Regularly the packets are sold within the area, this boosted the morale and courage among the SHG women. Now they are continuously repackaging the tea and this is being supplied to all the SHGs in the area along with other interested community members. Since they are having little savings so in spite of the fact that there is a demand, they can't go for bulk production unless until bank could come forward for CCL to them.

6.4.b Successful running of Screen Printing Centre at Lucknow

For last 11 years IISD is running a screen-printing centre at Paper Mill Colony, Nishat Ganj with its own resources. Sri Javed Khan is being engaged as mater trainer. The course is of 3 months includes extensive practical and theory classes and special provisions are made for boys and girls separately. After successful completion of the course certificate is given. Till date 520 trainees were trained in this trade and out of this 320 had started their own job work and some were employed to printing press.

During this year 55 students were provided opportunity to get training and nominal fee was charged.

6.4.c Successful Running of Beautician Training Centre at Lucknow

This is another IISD's initiative to provide women better opportunity to get them trained in income generation trade and can become self sustain. For this, 11 years back IISD has started Beauty centre with the objective to train girls in this trade which is taking boom now a days and fetching more revenues. This centre is providing all sorts of vocational training to the women in short term and long term courses. The centre helps the girls to establish their own centres.

Till date around 370 girls had taken training in both the courses as per their requirement. The number is increasing day-by-day looking ahead the huge market available to this trade. Sixty girls had started or got job in this trade and are earning their livelihood.

6.4.d Successful running of Computer Training Centre at Lucknow

For the last 10 years IISD is running computer-training centre for girls of weaker section of the society. The centre is providing hardware and software training to these girls. They are provided with the option of short term and long-term courses. The training is nearly free of cost as only Rs. 100 per month is charged from the trainees. Around 300 girls had been trained in 11 years. IISD has also facilitated job placement to them through its contacts and their personal performances.

6.5 PROGRAMMES FOR STUDENTS / ADOLESCENTS

6.5.a Successful running of coaching centre At Rajajipuram, Lucknow

IISD is running Coaching Centre for weaker students of under privileged section of the society for last 9 years. It is catering the need of those meritorious students who cannot afford to take admission in expensive coaching centres running in the city. Presently centre is providing guidance to H.Sc & Intermediate students only. Till now total number of beneficiaries benefited from this coaching centre are, Inter - 375 and H.Sc. 315. The Students are charged very nominal fees and rest of the recurring cost is being borne by the Institute.

6.5.b Strengthening of Youth Information Centres

IISD has established 9 youth centres in 9 GPs of Khewali NP with the help of the local staff. These centres are being equipped with educational material collected from various sources and they would also act as a meeting point for SHG and AGGs. Now these centres are acting as active nodal point for spreading learning's among the adolescents. Resources from various sectors to provide them comprehensive knowledge of marriage, Reproductive and sexual rights, personal hygiene and provide some skill development programmes to these adolescents to enhance their capacities in income generation activities.



6.5.c National Environment Awareness Campaign 2013-14

During this year NEA Campaign-2013-14 IISD organized Art Competition, Seminar and Plantation in collaboration with the local school Sun Rise Academy, Gomti Nagar on 30th Jan. 2013. The art competition was organized in 2 groups: Junior (Class 1st to 4th) and Senior (class 5th to 9th) in which more than 100 students took part. After the art competition, one-day seminar was organized on "Adverse effect of Biodiversity degradation on human life". Dr. Sunit Gupta, Director, IISD gave a very detail outline of Climatic Change and their impact on our earth. He emphasized that only by conservation of various natural resources we can save our plant and life on it. He told the students that if we want to secure our future we have to keep harmony with nature. Mrs. Kiran Gaur, Principal, Sun Rise Academy told the students about various adverse effects of climatic changes on our agricultural produce. Dr. Mukta Mittal of Adhyan Foundation also addressed the students. In her speech she emphasized on rising pollution in the atmosphere, which can only be reduced by 3Rs'. i.e. Reduce, Reuse and Recycle. At the



end Ms. Deepa Kumari, Sr. Teacher from SRA extended vote of thanks to all the participants. The local residents along with the teachers, students and volunteers planted around 50 saplings of trees like Neem, Gurhal, Ashok, Sahjan etc. and 2-dozen flowering plants.

In each group 6 prizes (1st to IIIrd and 3 consolation) were given to the winning students.

6.5.d Skill up-gradation of Adolescents

The Adolescent Girl Groups were willing to learn some skills for their betterment so in this continuation phase skill up gradation process was initiated in all the 9 YI centres. For this master trainers were selected and they started imparting training to the adolescent girls on cutting and tailoring. On an average 15 to 20 girls are now receiving training in each centre on this trade. Around 300 girls had completed 6 months training and were provided with certificates. These girls were given training on various cloths making for daily use.



Three batches of beautician had also concluded and all the girls took this 60-days training were very much excited to open their own parlor in their respected villages. This training was great success as it gave way to other girls to come forward and demand for interesting trainings. This was also a great achievement as we received overwhelming response from the adolescents for this course.

6.5.e. Successful running of Sainath Industrial Training Center

Considering the needs of rural youths IISD last year initiated ITI for rural youths in Nindura Block of Barabanki District named “Sainath Industrial Training Institute” with initially 2 trades viz. Fitter and Electrician with total intake of 84 students.

During the last financial year altogether 29 admissions were completed and this year 35 new admissions were taken in the 2 trades. Now this SITI is becoming popular among the rural youths and the real benefit is being extended to youths. This was the major achievement for all the members and team of IISD family.

6.6 PROGRAMMES ON CHILD RIGHTS

6.6.a Exposure visit to Udaipur on Child Right

IISD project team comprising of 9 members Team (Jaideep, Neelam, Vandana, Maya, Beena, Reeta, Shakti, Mukta & Sunit) led by Dr. Sunit Gupta went for exposure visit to Udaipur at Mahan Sewa Sansthan working on Child Right Issues. During the 2-day visit from 26th to 27th April 2014, project team really got excellent exposure and live experience on how child right issues can be taken up in the project implementation area

of Barabanki District. Mr. Sunder Sharma and his team had very well demonstrated their capacities and skills in handling the issue in a challenging environment. Team reached Udaipur on 25th Afternoon and left for Jaipur on 28th evening.

The IISD team visited 3 places meeting Bal Panchayat members at 2 places viz. Daiya & Ambavi whereas VCDC members at Sundla Village. It was interesting to interact with the boys & girls within the age group of 12-16 years who were the member of Bal samuh, Bal Panchayat, Bal Panchayat Sangh and Bal Panchayat Maha Sangh. The detailed report has already been sent.

6.6.b Puppet Shows

To increase the awareness among the children on child right issues IISD organized puppet shows in 26 villages of 9 GPs during the 2 month campaign on different dates. Through these shows it was easy to gather children along with other community members and then issues of concern were discussed and “Bal Samuh” were formed. This is a string medium to pass the important messages in play way methods which is liked by each member in the community.



6.6.c Resource centers established for children

The Major work during this period was establishment of 6 resource centers for children in 6 GPs. These resource centers were enriched with games & story books to create their interest. One I-card was developed which will be issued to each child from class 5th standard to 12th standard. The volunteers selected in Bal Samuh are helping to run these centers smoothly and bringing in more students to join the center so that the message of child right could be spread in larger area. Slowly these Resource centers would become the main activity / meeting centers for children where they would be oriented about their rights and how to exercise them.

Sl.No.	Name of Article	Number	Amount
1.	Story books	230	Rs.7000
2.	Games		Rs.2000
	Bat	1 One	

	Ball	2 Two	
	Stumps	6 Six	
	Badminton	4 Four	
	Shuttle	5 Five	
	Carum	1 set	
	Ludo	1 set	
	Chess	1 set	
	Foot ball	1 One	
3.	Book Shelf Almirah	1 One	Rs.5000
	Total		Rs. 14,000



One set of 20 name slips had also been developed for distribution among the every child who will become the member of Bal Samuh. These name slips are very special as every name slip bears narration of one right. It is thought that this slip would be pasted on their copies/books and continue for a year and each time when copy will come in front of them they will read the right regularly.

At these centers some activities like quize, debate, drawing competition etc. had been initiate so that the learning process and knowledge enhancement could be done among these children. The process of identifying weaker stuents had also been initiate so that some guidance could be provided to them.

6.7 Attended Workshop / Conferences / Meetings by staff Members

1. Dr. Sunit Gupta and Dr. Mukta Mittal attended one-day Planning meeting of Youth for Change organized at Bandhan Hotel by Sahyog on 12th Nov. 2013
2. Dr. Sunit Gupta attended 1-days capacity building workshop on FCRA by UPVAN on 25th Aug. 2013.

1. CONSTITUTIONAL BODY

The General Body and Executive Committee are two main constitutional bodies of the Institute. The General Body consists of all individual members, the representatives of all-institution / corporate members. The administration of the institute vests in the executive committee. In addition, there is a Advisory committee to monitor academic programmes of the Institute. The Institute functions under the overall guidance and administrative controls of the Director who is the Chief Executive Officer of the Institute.

7.1 EXECUTIVE COMMITTEE

Name	Designation	Specialization
Dr. Sunit Gupta	Director	Natural Resource Scientist
Mrs. Kumkum Singh	Chairperson	Educationist
Ms. Sandhya Wal	Vice-Chairperson	Family Councilor
Dr. Ajai Mishra	Secretary	Environmentalist
Mrs. Shashi Mathur	Treasurer	Social Worker
Mrs.. Kiran Gaur	Member	Teaching
Mr. Kanhaiya Yadav	Member	Teacher
Mr.Kailash Yadav	Member	Teacher
Mrs. Sahnaj Ali	Member	Social Worker
Dr. Kaushal Kishore	Member	Educationist
Mr. Jetendra Mishra	Member	Special Educator

7.2 ADVISORY COMMITTEE

Sl. No.	Name & Address	Area of Work
1.	Dr. Suresh Chandra Gupta Ret. Govt. Vet. Doc. Kamla Nehru Nagar. Lucknow.	Vetnary Doctor
2.	Dr. Akil Ahmed Director Minority Coaching Scheme, Lucknow University, Lucknow	Statician
3.	Prof. Sudhir Kumar Retd. Scienstist, Village Bari, Sidhauri District Sitapur	Agriculture Scientist
4.	Dr. Ashok Kumar Dy. Director NIPCCD Head office, New Delhi	Social Scientist

- | | | |
|----|---------------------------------------------------------------------------------------|----------------------------|
| 5. | Prof. A.R.Bhattacharya
Department of Geology,
Lucknow University,Lucknow | Environmentalist |
| 6. | Sri. Y.C.Rai
IFS (Retd.)
B-41, Mandir Marg,
Mahanager, Lucknow | Natural Resource Scientist |
| 7. | Dr. Manoj Agarwal
Reader
Department of Economics
Lucknow University, Lucknow | Economist |

8. ADMINISTRATIVE STRUCTURE

The Institute functions under the overall guidance and administrative control of Director who is the Chief Functionary of the Institute and responsible for execution of all programmes and for proper utilization of all funds of the Institute. The activities of the Institute are divided into different areas and each area is headed by a member of Executive Body. The members are specialists in their respective fields with large practical experience. Area heads are assisted by Project / Programme Directors, Project Officers, Research Coordinators, Social Scientists, Community organizers and other Research Functionaries according to the need of the specific project.

9. LIBRARY-CUM-RESOURCE CENTRE

The Library of IISD is equipped with approximately 4500 latest books magazines and Journals covering wide range of topics viz. Environment, Education, Computer Science, Health, Rural Development, Human Right, Economics, Social Science, Women & Child development etc. The main emphasis is given to the books on Socio-economic and Environmental issues. The Institute is regularly subscribing number of Journals / Periodicals / Newsletters / Magazines from National and International organizations. IISD also has a large collection of reports / proceedings from various national and international agencies.

The Library-cum-Resource Centre is a specialized information centre, engaged in identification, collection, and documentation of information. It also prepares abstracts of research studies and compiles data, to strengthen its research and training programmes, integrate & disseminate information & to establish database. Till date Institute has published more than two-dozen books and a dozen encyclopedias on various environmental and socio-economic topics covering present day national and international problems.

The library is also equipped with multi-media Computer and Audio-visual systems. E-mail & Internet facility is also available to the fellows. It has number of CD's on different subjects available to all the members and researchers.

10. Assets / facilities available with the Institute

The numbers of facilities, which Institute is having at its disposal, are as follows:

1.	Motorcycle	1 (One)
2.	Cycles	2 (Two)
3.	Phone	1(One)
4.	Camera	2 (Two)
5.	Internet facility	1 (One)

Details of Office Equipments /Fixed Assets with the Institute

1.	Office Table	3 (Three)
2.	Chairs	10 (Ten)
3.	Working Tables	13 (Thirteen)
4.	Steel Almerah	2 (Two)
5.	Wooden Almerah	1 (One)
6.	Computer	2 (Two)
7.	Printer Inkjet	1 (One)
8.	Electric Fan	5 (Five)
9.	Electric Tube Light	10 (Ten)
10.	Dari	3 (Three)
11.	Wooden Stools	25 (Twenty-five)
12.	Mobile Set	1 (One)
13.	Screen Printing Equipments	2 (Two) sets.
14.	Rickshaw Trolley	2 (Two)
15.	Over Head Projector	1 (One)
16.	Writing Board	1 (One)
17.	Water testing Kit	1 (One)
18.	Food Adulteration Testing Kit	2 (Two)
19.	Motorcycle	1 (one)
20.	Cycles	3 (three)

Dr. Sunit Gupta
Director